

## Authority Reinstatement Instructions

If your authority was revoked due to the company's insurance being cancelled, you can request reinstatement online (the reinstatement won't be processed until the valid insurance is on file).

1. To reactivate your authority you must go to the following site and follow these instructions. [http://li-public.fmcsa.dot.gov/LIVIEW/PKG\\_REGISTRATION.prc\\_option](http://li-public.fmcsa.dot.gov/LIVIEW/PKG_REGISTRATION.prc_option)
2. Click on the button as indicated below and then press "Continue"

I need to update my Operating Authority (MC/FF/MX number) registration information by	
<input type="radio"/>	a. Filing a name change
<input type="radio"/>	b. Filing a change of address.
I was registered with the FMCSA and now want to restart my business by:	
<input type="radio"/>	a. Reapplying for a USDOT number after revocation
<input checked="" type="radio"/>	b. Requesting that my Operating Authority (MC/FF/MX number) be reinstated
<input type="radio"/>	I want to update my Cargo Tank Facility registration statement information.

3. The next page will list a registration tracking number and tracking identifier, please make note of these for your reference.
4. Click "File electronically"
5. Fill in the highlighted field. Your PIN number should be the MC PIN you get by clicking this link [https://li-public.fmcsa.dot.gov/LIVIEW/pkg\\_form\\_start.prc\\_pin\\_cc](https://li-public.fmcsa.dot.gov/LIVIEW/pkg_form_start.prc_pin_cc). This PIN will be mailed and will take 5-7 business days to reach you.

6. After you input the information it will bring up a screen to verify the information and press "Continue"
7. It will then bring up a credit card screen for the \$80 payment
8. After payment, the authority may be fully active in 2-4 business days, if your insurance and BOC-3 form are already on file with FMCSA. Otherwise, there will be a delay until those requirements are met.

**DO NOT use your web browser buttons (Back, Forward, Refresh) while Filing Electronically.**

Existing companies **MUST** have a Personal Identifier (PIN) in order to update an Operating Authority electronically.

Identify Company	
Docket Number	MC <input type="text"/>
Personal Identifier (PIN)	<input type="text"/>

Company Official	
Name of Company Official Authorized to Complete Forms *	<input type="text"/>
Title of Company Official Authorized to Complete Forms *	<input type="text"/>

Representative Mailing Information (Only if the person entering the data is not the Company Official)	
Name	<input type="text"/>
Title	<input type="text"/>
Street	<input type="text"/>
City	<input type="text"/>
State/Country	PICK A VALUE <input type="text"/>
Telephone Number	<input type="text"/>
Postal (ZIP) Code	<input type="text"/>
Fax Number	<input type="text"/>